



## Case Management - AS/400 Platform

### Case Management Modules

**Case Tracking**  
**Automatic Case Assignment**  
**Consultative Exam/  
Fiscal System**  
**Medical Evidence of Record**  
**Automated Closure Process**  
**Decisional Notices**  
**Disability Hearings Unit**  
**Electronic Worksheet**  
**MER/FAX**  
**CE/FAX**  
**Electronic Medical Evidence**

### Case Tracking System

This module provides the capability to track disability claims and generate management information, examiner performance data, and case processing information. It tracks disability determination cases from receipt to disposition, stores case history online for reference when adding new cases, and prepares reports and statistical analysis on the case information entered into the system.

### Automatic Case Assignment

This module allows the system to automatically assign cases to examiners as cases are received or in batch mode. It functions interactively with the Case Master File as cases are received and entered, thus eliminating the need for operators to manually assign cases to an examiner before they can be entered into the system. Cases are assigned to examiners based on case type, case level, examiner daily and weekly maximums and case priority.

### Consultative Exam

This module provides comprehensive functionality for the consultative exam process from exam scheduling to payment authorization and fiscal reporting. It provides the user with the capability to automatically order and schedule an exam, and contains automated follow-up functions, reminder letters, CE and MER budget reports and vendor performance reports.

### Medical Evidence of Record

This module creates letters to be sent to medical providers and other sources requesting medical evidence of record, by combining stored boilerplate formats and paragraphs with claimant data from the Case Master and operator keyed text. User-definable menus exist for selecting prototype letters from a list of available letter types. This module is also used to generate claimant and third-party letters.

### Automated Closure Process

This module allows for the entry of 831, 832, and 833 information, prints the appropriate forms, and uses this stored information to automate the creation of the internal case closure screen and the NDDSS closure mask.

### Decisional Notices Module

This module automates the printing of decisional notices. By storing standard decisional notice text and only prompting the operator for variable information, the amount of information to be completed for a decisional notice is significantly reduced.

### Disability Hearings Unit

This module provides for the tracking of information related to DHU cases. It allows for the scheduling of hearing appointments and hearing sites. It also tracks hearing officers, locations, processing times between major events in the hearing process, and appointment status.

